

## **STC Meeting Minutes**

September 19-20, 2001

### **Attendees on September 19, 2001**

Sarah Egan	Susan Katz
Stan Dicks	Caroline Brooks
Erica Bruce	Ann Roy
Carl Nuckols	Myra Day
Anna Weaver	Shannon Magee

### **Attendees on September 20, 2001**

Sarah Egan	Ellen Lohr-Hinkel
Ann Roy	Shannon Magee
Hope Chandler	Audrey Williams
John Wilson	Steve Katz
Loanna Overcash	Rebecca Bessinger

#### **1. Welcome**

#### **2. Ideas for Fundraising**

Caroline Brooks is championing this cause. Ideas were discussed about how our chapter can contribute to the relief efforts resulting from the September 11, 2001 tragedies. One idea is for us to help the Red Cross by checking people in who have signed up to give blood, handing out snacks, and providing general assistance to the blood bank. If the Red Cross does not need any more volunteers, we will contact the Salvation Army and United Way to inquire about similar possibilities.

#### **3. New Web-site**

If you haven't already done so, check out our beautiful new web-site that Caroline Brooks created for us. Thank you Caroline!

[http://www.ncsu.edu/stud\\_orgs/stc/](http://www.ncsu.edu/stud_orgs/stc/)

#### **4. The survey results are in!**

Based on your feedback, we have decided to hold the following programs:

- **A career oriented program-** to be held on Wednesday, November 7<sup>th</sup>.
- **Tools based workshop** - a 2-hour Dreamweaver workshop taught by our V.P. Caroline Brooks.
- **A social event** - a party to celebrate the end of the semester, following the last night of the Project Defenses.

#### **5. Upcoming Meeting Schedule**

Please note the following meeting and program dates:

**Thursday, October 18<sup>th</sup>** - A counselor from the NC State University Career Center will talk to us about the services they offer.

**Wednesday, November 7<sup>th</sup>** - STC @ NCState will learn about creating a professional portfolio. We will meet in conjunction with Dr. Susan Katz's 512 class to hear Jillian Kemper, a contract technical writer and friend of Dr. Katz's, speak about her experience with portfolios.

**Thursday, November 29<sup>th</sup>** - we will meet to plan the Spring Orientation for new students.

Dreamweaver training class date to be announced. If you haven't already, please respond to Ann Roy's message and vote for your choice of Saturdays!

End-of-semester party date to be announced.

#### **6. Special note:**

Please check with Ann Roy or Sarah Egan before printing any STC@NCState related items. Dates may have changed so we want to make sure that the correct information is being printed.

7. **Check your mailboxes!!**

Don't forget to check your mailbox for the latest edition of "Technically Speaking" and for information about upcoming STC @ NCState meetings and events.