

Event: STC Student Community Board Meeting @ Helios
Date: 01/09/2007, 7:00-8:00PM

Present: Sarah Warren, Kim Rothwell, Jennifer Cianchetta-Riordan, and John Martin
Regrets: Jennifer Fritz, Milton Hawes, Garrett Sparks

Meeting called to order at 7:05.

We reviewed the calendar, and made adjustments:

- We canceled the Superbowl party.
- We moved the Faculty Meet & Greet from Feb 20 to Mar 20 Faculty/Student Roundtable, and the location to Global Village on Hillsborough Street.

We checked our progress against the new STC criteria for Communities of Excellence.

We did a cursory check of our budget, enough to know that we are quite solvent. Budget-related items:

- We need a receipt from Will for the Melting Pot gift certificate.
- We need receipts from Myra for the newsletters.

We need a written plan for welcoming new members. (We'll ask Garrett to write this up. Just a short procedure on what he's doing to welcome new members.)

Sarah is going to send out the list of things we need to do to be a Community of Excellence.

Before adjourning, we decided on the date and agenda for our next meeting: Tuesday, 01/30/07, in the Caldwell Lounge to report on progress against the criteria for a Community of Excellence and/or Community of Distinction, as well as to prep for the Unconference.

Action Item Summary:

Kim: Ask Michelle if there are any Online Help presentations for the STC-Carolina "Online Help Trends in the Triangle and Beyond" unconference on February 10th.

Kim: Get a receipt from Will for the Melting Post gift certificate.

John: See where we are in the newsletter cycle in terms of switching from a paper-based publication to an online one.

John: Ask Myra for receipts for newsletter-related expenses.

Sarah: Ask Garrett to write-up his welcome procedure.

Sarah: Send out the criteria list for a Community of Excellence, highlighting the things we've yet to do and should work on between now and the 01/30/07 meeting.

We adjourned at 8:10.

Respectfully submitted,
John Martin