COMSAB Board Meeting Minutes
Tuesday, Sept 10, 2002

I. Introduction:
   a. Purpose and goals of COMSAB
   b. Introduction of Representatives and Officers present
      i. Organizations with Representatives present:
         1. SAACL
         2. NABA
         3. Student Senator (2 of 4 Members Present)
         4. Beta Alpha Psi
         5. Economics Society
         6. SHRM
         7. AAF
         8. IMA
         9. Accounting Society
         10. Alpha Kappa Psi
         11. Entrepreneurs Club

II. Attendance Policy: Attendance policy reemphasized according to the constitution. Representatives were made aware of consequences for absences from Board Meetings, which ultimately result in the suspension of funding privileges.

III. Meeting Schedule presented, no movements for changes in this schedule were made. The schedule for the Fall 2002 school year is as follows:
   a. Tuesday, September 24 – 4 pm - Nelson Boardroom (3220)
   b. Tuesday, October 8 – 4 pm – Nelson Boardroom (3220)
   c. Tuesday, October 22 – 4 pm – Nelson Boardroom (3220)
   d. Tuesday, November 19 – 4 pm - Nelson Boardroom (3220)
   e. Tuesday, December 3 – 4pm – Nelson Boardroom (3220)

IV. Funding/Budget Request:
   a. Process and procedure for Phase I and II discussed.
   b. Phase II budget request Deadline set for September 30, 2002. Form should be submitted at the office of Erin Dixon.
   c. Discussed alternatives for Organizations to acquire funding other than COMSAB, which involve contacting Student Senator and following the Student Government process.

V. Student Government
   a. Introduction of COM Student Senators and how the organizations in the COM can make use of their role in Student Government.

VI. Ongoing Project in COMSAB:
   a. Website
      i. Website address: www.ncsu.edu/stud_orgs/comsab
      ii. Representative should utilize this site to find: scheduled meetings, board minutes, forms, contact information, etc.
   b. Student Organization Fair / Fall Festival
      i. Representatives all agreed for the need of an organization fair.
      ii. Tentative date for fall festival set for November 1, 2002.
      iii. Discussion of how to get more people involved/attend organization fair.
         1. Signature from organization tables must be acquired before food given to participants.
iv. Food Suggestions: Pizza, BBQ

**c. Greeters for Wachovia Lecture: September 19, 3:30 – 4:15**

i. Rachel Misner

ii. Felicia Atkinson

iii. Kiran Singh

iv. Callip Hall

**VII. Constitution and Bylaws Change**

a. Disclosure of changes made to the constitution by the Executive Board read aloud to Representatives.

b. Procedure for changing the Constitution discussed. Pending the approval of Representatives, proposed changes will be submitted before deadline in order to be voted on in the Fall elections.

c. Disclosure of changes in the Bylaws presented. Bylaws were approved by the board; therefore, changes are in affect.